*It is important that this application form is completed. A Curriculum Vitae is not an acceptable substitute. Please use black ink or send electronically. Please feel free to extend boxes to add space if necessary.*

**APPLICATION FOR THE POST OF CHILDREN AND YOUNG PEOPLE’S WORKER**

**ST. MARY THE VIRGIN, DEDHAM**

**SECTION 1:**

|  |
| --- |
| **Surname**: **Title:** |

|  |
| --- |
| **Forenames in full: Preferred Name:** |

|  |
| --- |
| **Address:** |
| **Contact Details**  **Home:**  **Mobile:**  **E-mail:** |

|  |
| --- |
| **Please return to**  Revd. Phillip Young  The Vicarage  High Street  Dedham CO7 6DE  or email: [HarwichRMPhillip@GMail.com](mailto:HarwichRMPhillip@GMail.com) |

**Where did you see this role advertised?**

**SECTION 2: EDUCATION / TRAINING**

|  |  |  |  |
| --- | --- | --- | --- |
| **Secondary School:** | | | |
| **Name:** | **From:** | **To:** | **Details of subjects and exam results** |

|  |  |  |  |
| --- | --- | --- | --- |
| **University/College & Other Further Education/Training (including Theological College or Course).**  Please give qualification obtained, with class if degree. | | | |
| **Name:** | **From:** | **To:** | **Details of exam results and Qualifications held** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Membership of Professional Organisations and Other Professional/Practical Qualifications Obtained:** | | | |
| **Name:** | **From:** | **To:** | **Qualifications / Experience** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Relevant Training:** | | | |
| **Name:** | **From:** | **To:** | **Qualifications / Experience** |

**SECTION 3: PREVIOUS EMPLOYMENT**

|  |  |  |  |
| --- | --- | --- | --- |
| Please list in chronological order. Please include both Christian ministry and non-ministry roles. | | | |
| **Dates From:** | **To:** | **Position held & Brief Description of Responsibilities** | **Reasons for Leaving** |
|  |  |  |  |
|  |  |  |  |

**SECTION 4: NON-EMPLOYED CHRISTIAN MINISTRY**

|  |  |  |
| --- | --- | --- |
| **Responsibilities in your own local church** | | |
| **From:** | **To:** | **Description:** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Responsibilities in the wider church**  Please indicate, with dates, tasks undertaken for wider church (e.g. committees served on, involvement with a youth camps, etc.) | | |
| **From:** | **To:** | **Description:** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**SECTION 5:**

|  |
| --- |
| **Responsibilities in the Community**  Please list tasks undertaken (if any) e.g. school governor. |

|  |
| --- |
| **Other Areas of Interest**  Please indicate special areas of concern, academic or artistic interests, hobbies. |

**SECTION 6: INFORMATION IN SUPPORT OF YOUR APPLICATION**

|  |
| --- |
| **Please state your reasons for applying for this post, saying:**   1. **what appeals to you about it** 2. **what you believe you will bring to it** (Please explain why your gifts and skills make you suitable for this *rôle*. Please also write about any relevant experience you have working with young people in a church or community setting, or in your employment.) |

**SECTION 7: CHRISTIAN FAITH**

|  |
| --- |
| **What is your understanding of the Gospel?**  **How did you become a Christian?**  **Who are some of the people who have been the biggest influences on your Christian faith and thinking?**  **What is the *rôle* and place of the Bible within your life?**  **What do you understand to be the biggest challenge facing the Church today?**  **What is your vision and model for children and young people’s work in the Church?** |

**SECTION 8: REFERENCES**

|  |
| --- |
| References will be taken up before interview, for short-listed candidates unless you indicate otherwise below. Please give the name, full address and e-mail address of those from whom references can be requested.  Please ensure that your referees are aware of this application. If you are providing us with their e-mail address, please obtain your referees’ permission.  Please give names and addresses of three persons to whom references can be made. At least one should be a minister from your current church (or suitable alternative), and one should be your most recent employer. Please obtain their permission.  **Referee 1:**  Name:  Address:  Job Title:  E-mail:  Telephone No:  **Referee 2:**  Name:  Address:  Job Title:  E-mail:  Telephone No:  **Referee 3:**  Name:  Address:  Job Title:  E-mail:  Telephone No: |

|  |
| --- |
| **To the best of my knowledge and belief, the information supplied by me on each section of this form is correct. I understand that the PCC cannot employ persons who are disqualified from working with children or vulnerable adults and that any offer of employment is contingent upon the outcome of an Enhanced DBS check and medical. False or misleading information will result in any offer being withdrawn or may be grounds for subsequent dismissal.**  **The PCC will need to collect and hold data about applicants for the process of making an appointment. This will include the contents of any application form, application letter and further reference materials. Any data held for unsuccessful applicants will be destroyed within 6 months of the closing date, in line with GDPR requirements.**  **I hereby consent to the processing of sensitive personal material, as defined in the Data Protection Act 1998, involved in the consideration of this application**  **Signature Date** |

**NOTES**

**DBS CHECK**

|  |
| --- |
| This application will be subject to an Enhanced DBS check.  All applicants called for interview will be required to sign a statement relating to any criminal record or other relevant matters, as required by the House of Bishops Policy on Child Abuse, which will then have to be verified if you are the person to whom the post is finally offered. |