

# ***Ardleigh and Dedham Parishes Benefice***

## **Minutes of St Mary's Ardleigh PCC Meeting**

**Monday 6 February 2023 at 1930hrs held at Highfield, Fox Street, Ardleigh**

**In attendance:**

**Chair:** Martin West (MW)

**Members:** Susan Carne (SC) Richard Culley ( RC)

**Apologies:** Revd Phillip Young (PY), Christina Volkmann (CV), Rosemary Kleingeld (RK)

Agenda Item	Minutes	Action
1	<b>Prayers</b> Meeting began with prayer	
2	<b>In attendance</b> - see above	
3	<b>Apologies for absence</b> - see above	
4	<b>Conflicts of interest</b> - none declared.	
5	<b>Purpose of meeting:</b> To discuss annual accounts and approve before they are sent to auditor for examination; thereafter to be printed in joint Benefice Report for APC meetings in both parishes.  These items came up while looking at the accounts: We need a fire safety office to look at the West door in regard to traffic management (SC). The font is an obstacle in current position. What regulations hinder its removal elsewhere? The figures show a negative balance but we need to be careful of extra costs to come from increased parish share payment together with rising heating costs. In regard to parish office and other shared costs, would we be better out of the benefice and sharing admin costs with the other parishes in the 9?  <b>We agreed that the accounts be approved and accepted for signing off by the auditor.</b> We then discussed items for PAT testing, why the timer for the outside lights doesn't work properly and the Electoral Roll which needs updating. It was last updated for 2022 by Revd A. Wilson and can be located on Dropbox. We have a form for new applicants. In 2025 everyone comes off the Roll and a new one must be prepared.	
6	Meeting ended 8.30 pm with prayer by Susan	