

**Ardleigh PCC Meeting on Thursday 12 May 2022 at 7.30 pm  
at St Mary the Virgin, Ardleigh**

**Minutes**

|   |                                                                                                                                                                                                                                                                                                                                                 | <b>ACTION</b> |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 1 | Meeting opened in prayer.                                                                                                                                                                                                                                                                                                                       |               |
| 2 | <b>In attendance:</b> Martin West, Susan Carne, Amanda Watts, Richard Culley, Rosemary Kleingeld.                                                                                                                                                                                                                                               |               |
| 3 | <b>Apologies for Absence:</b> Christina Volkmann                                                                                                                                                                                                                                                                                                | <b>SC</b>     |
| 4 | <b>Minutes from previous meetings</b> 10 <sup>th</sup> March and 24 <sup>th</sup> April 2022. Both sets of minutes accepted by those who were there MW,RK,SC and signed by MW                                                                                                                                                                   |               |
| 5 | <b>Matters arising:</b> We need to find Benefice Headed Notepaper. Deb to be asked about this.                                                                                                                                                                                                                                                  |               |
| 6 | Porch is dry and looking good at the moment now that mats have been taken up. RK suggested that when it does get wet we should try putting a mat at the entrance of the porch so that people wipe their feet before entering the porch. We will see how this works and see how slippery the tiles in the porch are.                             |               |
| 7 | <b>Electoral Role update April 2022:</b> Since the APCM two new people have signed on: Rosemary and Mark Kleingeld.                                                                                                                                                                                                                             |               |
| 8 | <p><b>PCC meetings-future dates/Joint Meeting with Dedham</b><br/> APCC Meetings: July 7<sup>th</sup> and 1<sup>st</sup> September at Church, 20<sup>th</sup> October at the Culley's.<br/> Joint PCC Meetings: 14<sup>th</sup> June at Dedham evening tbc<br/> 13<sup>th</sup> September at Dedham evening tbc (Review Christmas Services)</p> |               |
|   | <b>Resourcing ministry:</b>                                                                                                                                                                                                                                                                                                                     |               |
|   | <b>A) Reach Out Update</b>                                                                                                                                                                                                                                                                                                                      |               |
|   | Training to be a Welcoming Church by Caroline Allen. It was agreed that we would have three                                                                                                                                                                                                                                                     |               |
|   | Half hour sessions before the 11.00 service. (10.15 – 10.45)                                                                                                                                                                                                                                                                                    |               |
|   | As soon as web site is ready for viewing we will have a cheese and wine for new trustees.                                                                                                                                                                                                                                                       |               |
|   | <b>Proposal:</b> A 'Priming the Pump' Fund be set up to raise funds for the AHC projects.                                                                                                                                                                                                                                                       |               |
|   | Susan to prepare explanation at service and leaflet for notices.                                                                                                                                                                                                                                                                                |               |
|   | Proposed by RK Seconded RC Unanimous.                                                                                                                                                                                                                                                                                                           |               |
|   | <b>Proposal</b> We set up Ardleigh's Heritage Cafe as an umbrella project for Knit and                                                                                                                                                                                                                                                          |               |
|   | Natter, Mums and Toddlers etc. Proposed RK Seconded RC Unanimous.                                                                                                                                                                                                                                                                               |               |
|   | Amanda would look at doing a logo for the Cafe                                                                                                                                                                                                                                                                                                  |               |
|   | The Cafe will be open on the Saturday of the Jubilee weekend and Paul Molyneux has                                                                                                                                                                                                                                                              |               |
|   | booked                                                                                                                                                                                                                                                                                                                                          |               |
|   | refreshments for 30 cyclists.                                                                                                                                                                                                                                                                                                                   |               |

ACTs will put up Gazebo on Jubilee Picnic on the green and will be supplying leaflets to hand

out and invitations to the service in the evening to celebrate Pentecost.

Big Green Week Community Coffee Morning 'Save money, save the planet'. SC talking to

Carolyn Mason as she is the local Councillor re recycling etc.

**B) Services – update** All working well.

**C) Deanery Synod** Thursday 19<sup>th</sup> May 7.00pm at Lawford.

Dedham has two reps. Some uncertainty as to who is ours. It was thought that Christine Mingay had handed over to Christina Volkmann. This needs to be checked with Christina.

**D) Schools Ministry:** Appointment of Foundation Governor

Amanda is "ex officio" Governor. This will be 'open' and we will see what, if any, changes the new Missioners might like to make.

Susan has been put forward as Foundation Governor by the PCC. Forms are with the school

And will be processed in due course. This position is for 4 years.

AW invited any PCC members to come to the school to see Collective Worship in the afternoon at 2.35 any day. Liaise with Amanda should we want to do so.

**E) Fabric Committee**

Drains: photos and invoice to be sent to Martin  
Changing mat. It was thought that one had been purchased and was in the vestry. Need to check with Sue Browne and whether Faculty will need to give permission for two holes to be drilled into the outside wall to fix it up.

Martin suggested that we set up a Fabric Committee that would look into all these kind of issues and report back to the PCC as and when necessary.

Amanda proposed MW and RC for this committee.

Seconded by RC. Passed with unanimous vote.

**F) People:Rotas** Services Martin, Locking Up Rosemary, Cleaning Susan

**G) Rural Missioners' visit to Parish 14<sup>th</sup> July.**

**Parish reps for interviews 15<sup>th</sup> July**

Thursday 14<sup>th</sup> Missioners to visit Ardleigh. If we let Amanda know times she will try and arrange for some school children to come.

We will have the Ardleigh's Heritage Cafe open ready to serve refreshments.

MW and SC to be at the interview (It may only be one from each church).

Amanda requested that in the questions for the interview we make sure there is something about working with the school children.

**H) Safeguarding policy review**

AW reported that there were no safeguarding issues to report. She had been in touch with Chelmsford Safe Guarding on 1 occasion for advice.

Safe recruiting

SC and AW had half hour meeting with Charlotte and now have a list of Ardleigh Volunteers. All out of date as they are pre Pandemic. Safe recruiting forms have been given to Charlotte from Caroline Allen and Sarah Beevers and we will plot their progress to see how long it takes.

SC will give forms to RK as well

Paediatric First aiders **Susan will phone Chelmsford to find out whether we are legally obliged to have a first Aider if we are holding an activity for less than two hours where parents/carers are responsible for the children at all times.**

If yes then Susan will do course at £125.00 so that we can get started and others can follow in autumn as we gain more volunteers.

This was proposed by Amanda and seconded by Richard

In order to raise funds for the expenses for Reach Out projects we would set up a 'Priming the Pump' Fund.

SC to provide leaflets and look at dates to include in Church Services with information about the various projects.

9 DBS Charlotte had put SC on hold for some reason but will now get it done.

#### 1) Keysafe in Vestry

Have we bought a new safe? No. SC to order one. We need to number keys and keep info in safe.

**Ardleigh News (fortnightly) and Church Times** Ardleigh News Susan and Amanda Church Chimes Deb/Dedham. Ardleigh Advertiser by 18th

#### 10 Correspondence-to be notified before meeting:

Dear Ardleigh Friends, What beautiful gifts greeted me as I handed on the baton of Churchwarden at our AGM.

The orchid is beautiful, the Champagne Truffles delicious, the etched glass panel very, very special and I shall enjoy buying plants with the token.

I've loved the role of Warden but it's time now to focus upon things a bit more at home.

Thank you; thank you; thank you. With love, Sue.

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#### 12 AOB-to be notified before meeting

Emails from **Christina** re

a)Energy Quotes

b)Parish Buying Scheme

It was decided that we would rather look at an Ardleigh only scheme and, in the light of the recent energy price spiking developments, do further investigations and proceed cautiously.

**Date and time of next Ardleigh PCC Meeting:** 7<sup>th</sup> July at Ardleigh Church

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|--|------------------------------------------------|--|
|  | Meeting finished at 9.00 and closed in prayer. |  |
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