



	<p>Seconder: Richard Culley Vote: Unanimous</p> <p style="text-align: right;">Contd</p>	
10	<p>i. Discussion took place regarding Designated Funds v Restricted ones and ACW had advised Sara to contact previous Treasurer, Francis Perera re this. Sara did the check with Francis and confirmed the all Funds are all RESTRICTED, apart from the General Fund</p> <p>ii. <b>Friendship Group Fund</b> - MW explained that, in the past, the previous Treasurer had felt it unnecessary to ring fence the Friendship Group funds but Pat Newton, who leads the group is keen for that to happen.</p> <p><u>Proposal</u> <i>Ardleigh PCC agrees to the setting up of a Designated Friendship Group Fund</i> Proposer: Martin West Seconder: Richard Culley Vote: Unanimous</p> <p>iii. <b>Cheques signatory</b> - MW informed the meeting that once ACW leaves it will be necessary to have a third signatory for cheques [in case of absence of one of other two - MW and RC]. It was suggested that SB become 3rd Signatory and agreed.</p> <p><u>Proposal</u> <i>Ardleigh PCC agrees to Sue Browne, Churchwarden, becoming the third signatory for cheques</i> Proposer: Martin West Seconder: Christina Volkmann Vote: Unanimous</p> <p>iv. <b>Vicars Room Fund</b> - following agreement of the Chelmsford Diocesan Board of Finance (CDBF) to release the funds to this PCC These funds are held currently both in shares (£62,563.96); and cash £30k.</p> <p><u>Proposal</u> <i>Ardleigh PCC requests the Vicars Room Fund is withdrawn, in total, from the Chelmsford Diocesan Board of Finance and invested in CCLA shares within the Fabric Fund.</i> Proposer: Martin West Seconder: Christina Volkmann Vote: Unanimous ACW will now write to CDBF for clarification how those shares will be transferred- we the PCC would prefer in form of Shares.</p> <p>v. MW informed meeting will shortly be writing cheque for just under £20k for payment to Bakers for the Phase 2 works. Phase 3 quote is being drawn up by Bakers currently.</p> <p>vi. SB informed meeting she is applying to GCG trust on PCCs behalf for grant in support of Phase 3 as it is anticipated to be £80-100k</p> <p>vii. <b>Independent External Finance Examiner</b> Sara reported that following the resignation of Mr R Phipps, the Independent External Finance Examiner elected at the APCM in April 2021, she has researched and recommends a new Independent Examiner</p> <p><u>Proposal</u> <i>Ardleigh PCC agrees to Mr Philip Strangward , Accountant, be appointed as annual Independent External Examiner of Financial Records at year end</i> Proposer: Martin West Seconder: Christina Volkmann Vote: Unanimous</p> <p><b>b) Buildings</b></p> <p>ii. <b>Coping Stones</b> - Rosemary Kleingeld informed meeting she is also Secretary of the Ardleigh Court Residents Association, and residents are investigating replacement of the coping stones found near the locked door in wall that separates the Churchyard from Ardleigh Court. The residents are restoring the door. SB and MW said they had both looked and it appears the stones may have been from the wall behind Sealey Court. MW informed meeting that he had</p>	<p>MW/SM</p> <p>MW/ SM/SB</p> <p>MW/SM</p> <p>ACW</p> <p>MW</p> <p>SB</p> <p>MW/SM</p>

	<p>spoken To David Barnard, previous churchwarden who has worshipped at Ardleigh over many years and he confirmed the coping stones have not been removed in his lifetime at church. SB said that the PCC would not be providing funds at this time as it could not be a priority due to other urgent repairs and we would have to, anyway, investigate who actually owns the wall. SB said that the PCC would be happy for the Coping Stones to be stored in the left hand Mortuary Storeroom if required.</p>	RK
	<p>i. <b>Rainwater Drains and Soakaways</b> - SB presented the quote for Keystone to carry out a survey of the rainwater drains and soakaways as we are in urgent need of managing the rainwater shed from the roofs effectively. She is applying for a Grant to the GCG Trust in relation to whole drain project - Estimate £10k <u>Proposal</u> <i>Ardleigh PCC agrees the employment of Keystone to undertake the survey of drains as soon as possible</i> Proposer: Christina Volkmann Seconder: Richard Culley Vote: Unanimous</p> <p>ii. <b>Clock</b> - ACW confirmed the clock is the responsibility of Ardleigh Parish Council, following the resignation of Bob Barrell, Tower Captain, who has managed and altered the clock for the last 45years. He suggested waiting til something goes wrong and referring at that point to the APC. All agreed</p> <p><b>c) People</b> - SB arranged cards to be signed by members - one of thanks for Claire Arculus, Parishes Administrator who is leaving; and another moving card for Robin and Barbara Hill, both of whom held positions within Ardleigh Church in the past.</p> <p><b>d) Communications</b> - None</p> <p><b>e) Operation</b></p> <p><b>i. Cleaning</b> - discussion took place re cleaning of pews daily now Covid 19 roadmap is ended. It as agreed that cleaning of pews should continue until our next meeting when it should be reviewed again</p> <p><b>ii. Lock/Unlock Rota</b> - SB to write to those on Locking/Unlocking Rota to inform them of above</p> <p><b>f) Governance</b></p> <p><b>iii. Safeguarding</b> - due to technical difficulties AW, Safeguarding Officer was unable to offer her report via Zoom. Deferred to next meeting</p> <p><b>iv. Charity Commission</b> - nothing to report</p> <p><b>v. GDPR</b> - nothing to report</p> <p><b>vi. Health and Safety</b> - Adoption of H&amp;S Policy deferred to next meeting</p>	<p>SB</p> <p>MW/SB</p> <p>SB</p> <p>SB</p> <p>AW</p>
11	<b>Correspondence to PCC</b> - None	
12	<p><b>AOB</b></p> <p>i. <b>Standing Committee</b> MW informed meeting that a third member will be required once Rev Antony leaves. It was proposed RC join, and he said is willing - unanimously agreed.</p> <p>ii. <b>Deodar Cedar Tree in Churchyard</b> by West Gate. SB informed the meeting that she and John Fryer [APC Tree Surgeon] had met about his concern the Cedar is dying. Over 50% of the tree is dead and the needles are falling in droves. Cedar is a heavy wood and limbs are at risk of falling, especially as they overhang both the public highway and pathway through churchyard. APC are willing to fund its felling and so SB has applied (for it to be felled) under List B regulations. The paperwork is currently with the DAC Tree Advisor. SB asked if all in agreement to it being felled asap - all in agreement. ACW suggested having something made in the wood in remembrance of the tree. SB to write to John Fryer re what can be done with the wood after felling.</p>	SB
13	<b>Date /Time of Next Meeting</b> 20th September at 7:30pm. Venue tbc	

14	<b>Prayer</b> - Meeting finished in prayer, led by Rev Antony	
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