

Dedham Parochial Church Council Minutes Monday 27th January 2020 at 7.30pm, the Vicarage

In attendance:

Antony Wilson (ACW) Chair
Christine Frost (CF)
Charlotte Parker (CP)

Lynne Al Sad (LAS)
Peter Wilson (PW)
Christina Volkmann (CV)

Vee Druitt (VD)
Suzanne Woods (SW)

Agenda Item	Minutes	Action
1.	Prayers and bible reflection	
2.	Apologies for absence <ul style="list-style-type: none"> • John Reed (JR) and Gabbie Watson (GW) 	
3.	Conflicts of Interest to agenda items <ul style="list-style-type: none"> • None 	
4.	Minutes of last meeting 19 th November and Finance forum 7 th November 2019 <ul style="list-style-type: none"> • Nothing to note 	
5.	Matters arising from last meeting to review and action <ul style="list-style-type: none"> • 8b.iv) Land issue, ACW is awaiting and update. • 4) ACW is liaising with Ecclesiastical Insurance, not the Archdeacon. • ACW has checked and can confirm that we all have indemnity insurance as trustees. • 10) The Eco church audit is now complete. • 8) The Lectureship trust will be meeting in March and discussing PCC support. ACW has provided a paper for this. 	
6.	Standing Committee Business transacted since last PCC meeting <ul style="list-style-type: none"> • SC met to prepare agenda for PCC 	
7.	Living out our ministry and mission, sharing encouragements, reviewing, looking ahead (Summary cards) <p>a) TELL:</p> <p style="padding-left: 20px;">Encouragements:</p> <ul style="list-style-type: none"> • The Christmas tree festival was great and all the Christmas services were amazing and well attended. • Jonathan Aitken was very good. • The Crib services, Carol service and choir were wonderful. • Sunday Sceptics is very encouraging. • People have valued re-visiting the 10 Commandments and looking at things differently. <p>i. Alpha is going well, there is an encouraging proportion of people not already involved in the church attending the course.</p> <p>ii. VE Day 75th celebrations 8/10 May 2020, planning is in hand for the Friday to Sunday. Specific details will be in the March edition of the Parish magazine.</p> <p>iii. Children and families worker: ACW is awaiting a conversation with DELT Trustees in March. This item will remain on the agenda. ACW is really grateful for all that Amanda Watts is doing at the school, Rise'n'Shine, Sunday at 3 and half term gatherings.</p>	

	<p>b) TEACH:</p> <ul style="list-style-type: none"> i. The trial of new services is starting from Sunday 9th February, 11am, coffee from 10.15am. ii. Easter 2020 – Good Friday Covenant Players at Dedham, Afternoon Meditation will move to Ardleigh. Plans are ongoing. iii. Exploring issues around Human Sexuality <i>in context of C of E Living in Love and Faith discussions</i>. A discussion is to be held at the Synod in July following the initial report ‘Living love and faith in same sex marriage’. The church will be considering the important issues around this through conversation gatherings to discuss the subject in more detail. Some thoughts were discussed around this subject including: <ul style="list-style-type: none"> • Offer an invitation to people for discussion or a course to discuss, this is one option. It was suggested to hold this once a month on the 4th Sunday at 11am or on an evening. • This would be more about sharing, possible a whole day discussion. • PW commented that maybe some people don’t feel they can come to church. ACW stated we need to know where the church is and how it feels before the subject is opened up to others. iv. Giving in Grace – There is a possibility of a small series of teaching in May time. See separate leaflet. ACW requested that everyone read and consider and come back with thoughts at the next meeting. <p>c) TEND:</p> <ul style="list-style-type: none"> i. Review pastoral care. Ongoing, the team meet every quarter, the last was a good team meeting. VD has reviewed the process of making contact with bereaved families. <p>d) TRANSFORM</p> <ul style="list-style-type: none"> i. Praying for persecuted church- No further update. <p>e) TREASURE</p> <ul style="list-style-type: none"> i. Eco Church audit, See the attached paper. Christina Volkmann presented. <ul style="list-style-type: none"> • Earth Hour is on 28th March from 8.30pm to 9.30pm. CV suggested that this is publicised in local business and Dedham and Ardleigh will be supporting this/taking part in some way. Both Dedham and Ardleigh schools will also be involved. • CV stated that if any organisations would like more information she is very happy to talk to them. 	<p>ALL</p> <p>CV</p>
8	<p>Dedham Primary School</p> <ul style="list-style-type: none"> • The governing body is looking healthy with 3 new people having joined. ACW is meeting in February with the Headteacher and 2 other Foundation governors to talk about the school inspection. 	
9.	<p>Harwich Deanery/MMP</p> <ul style="list-style-type: none"> • The Deanery clergy and wardens recently held a meeting; Christine Mingay (Ardleigh) and PW gave a summary of the day. ACW will send out the summary sheet. • MMP = Mission Ministry Partnership. 	ACW

10.	<p>Resourcing our ministry and mission</p> <p>a) Finance</p> <p>i. Finance Forum: PW has put together an appeal letter following the forum which. PW will circulate the draft of this letter. This includes asking for sponsorship for specific items.. ACW would ideally like a benefice wide approach. It was agreed to action the letter for Dedham now and draw in Ardleigh at a later date.</p> <p>ii. 2019 Q4 provisional accounts – to be discussed at next meeting.</p> <p>iii. End of year accounts – to be finalised at next Finance Ctt meeting 4/2/20, then to be examined by Philip Strangward then to be formally approved at PCC meeting on 23rd March.</p> <p>b) Buildings</p> <p>i. Quinquennial Works update</p> <ul style="list-style-type: none"> • Gutter repairs: It had been agreed to spend up to £16,000, however the quote is coming in at between £16 to £18,000. PW is in contact with the architects. <i>Proposal to increase the agreed spend up to £20,000 to repair the gutters, Proposed SW, seconded CF, all in favour.</i> <p>ii. Toilets and Hospitality unit.</p> <ul style="list-style-type: none"> • PW updated the meeting with the progress. A faculty has been applied for and an unofficial response is that it has been agreed, PW is just awaiting the paperwork. Once the papers have been received public notice will be displayed for one month. PW to continue to chase up. • Mr Gibbins the contractor has been appointed. • Additional costs are likely as we will need to install a pumping station for the drains. Costs for both projects in region of £70,000. <p>iii. Organ working party update, The working party are meeting on 3rd February with ACW, PW, SW for an update.</p> <p>iv. Land Issue at Vicarage – no update to report.</p> <p>v. Repair to the wall between the churchyard and Vicarage garden close to toilet block– A repair is needed, Peter Gibbin has given a quote. PW will email this to ACW. This work needs to be done, and will cost around £1000 for remedial repair. <i>Proposed to spend £1000 on remedial repair, proposed VD, seconded CF, all in favour</i></p> <p>vi. Church Public Address System Upgrade proposal – A report has been supplied. Grants will be sought to pay for the works. It is expected to cost in the region of £3,000 to £4,000. <i>Proposed to authorise the work to go ahead with a cost of £4,000 plus vat, proposed PW, seconded SW, all in favour.</i></p> <p>vii. Lighting – There is no emergency lighting in the church. This is a concern especially when outside organisations hire the building. <i>Proposed to install emergency lighting with a spend up to £1000, subject to DAC approval, proposed PW, seconded CF, all in favour.</i></p> <p>c) People – staff and volunteers – <i>include training opportunities here</i>, no update.</p> <p>d) Communications, <i>no update</i> (note the facebook page, please like and share).</p> <p>e) Operations, <i>no update</i> take this off the agenda.</p> <p>f) Governance</p> <p>i. Safeguarding - The safeguarding policy was reviewed and approved. ACW is the Parish Safeguarding officer so call ACW in case of any concern, or if it is a concern about ACW himself call number as directed on the poster in the church. CP is the lead recruiter and carries out DBS checks, Claire Arculus is the assistant recruiter.</p> <p>ii. Charity Commission, <i>no update</i>.</p> <p>iii. GDPR, <i>no update. Proposed to appoint Claire Arculus as the Parish Information officer, proposed PW, seconded VD</i></p>	<p>PW</p> <p>PW</p> <p>PW</p> <p>PW</p> <p>PW</p> <p>ACW</p>
-----	--	--

11.	<p>AOB</p> <ul style="list-style-type: none"> a) Becoming a Fair-trade church: LAS is working through the forms. b) APCM: 26th April 2020, please send any required reports to CA asap c) Grave reservation request: The Chancellor has responded his letter 22/1/20 'I am not prepared to grant a faculty in this case. The PCC have adopted a policy of not supporting reserved graves. Their reasons are sound and they have given proper consideration to relevant factors' d) Authorised Local Preacher: Richard Hopkins: <i>Proposed to endorse the nomination of Richard Hopkins as authorised local preacher, proposed LAS, seconded VD, all in favour.</i> e) <i>Assembly Rooms Trust – creation of new Charity. This has been submitted to the Charity Commission date 27/2/20</i>
10.	<p style="text-align: center;">Date of next meetings, 23rd March 26th April (APCM)-<i>Sunday</i></p>