

Dedham Parochial Church Council Minutes
Monday 24th September 2018 at 7.30pm, The Vicarage garden

In attendance:

Antony Wilson (ACW) Chair
 Christine Frost (CF)
 Charlotte Parker (CP)

Lynne Al Sad (LAS)
 Peter Wilson (PW)

David Druitt (DD)
 Suzanne Woods (SW)

Agenda Item	Minutes	Action
1.	Prayers and bible reflection	
2.	Apologies for absence <ul style="list-style-type: none"> • Vee Druitt (VD), John Reed (JR), Gabbie Watson (GW) 	
3.	Minutes of last meeting 21 st May 2019 <ul style="list-style-type: none"> • Amend reference to money being shared between Dedham Therapy farm and the church to show that this is the money made from the Music evening. 	<i>CP update, ACW to sign</i>
4.	Matters arising from last meeting to review and action <ul style="list-style-type: none"> • None 	
5.	Standing Committee Business transacted since last PCC meeting <ul style="list-style-type: none"> • None discussed 	
6.	Living out our ministry and mission, <i>sharing encouragements, reviewing, looking ahead</i> <p>a) TELL:</p> <ul style="list-style-type: none"> • Planning meeting, good ideas. • Encouraged by discussion around Mark, got people thinking. • Sunday Skeptics meetings have been good • Prayer walk was very inspiring. • Teenagers involvement in the Christian walk, hopeful for youth co-ordination. • Holiday club, a great time, children showed confidence when speaking. • Muniment room rota filled at all times over the flower festival, pleased by the response. <p>i. EVENTS:</p> <ul style="list-style-type: none"> • Flower festival is all in hand. • Harvest morning and Ardleigh the following weekend. • Remembrance 10th November. • 16th November Big breakfast. • 7th December Christmas tree festival and market. • 8th December Jonathan Aitken visit. <p>ii. VE day celebrations</p> <ul style="list-style-type: none"> • 8th to 10th May 2020. Tea party for the over 75s on the Friday. Street arty in front of the church on the Saturday with 1940s music and entertainment. Also a film on Friday evening. <p>iii. \ and families worker</p> <ul style="list-style-type: none"> • Standing committee will review job description in November PCC to discuss further. To add to the agenda. 	<i>ACW add to agenda</i>
	b) TEACH: Review of services. Separate document shows charts/results of review. The most variable is morning praise	

	<p>because of Baptisms. No consistent growth in attendance. Who has joined in the last year? Committed core of people every week (30 to 40) plus monthly attendance for particular style and special events/ services. Times of services discussed. Antony will visit those who are known to be struggling to attend because of 9.30am and report back to PCC</p> <p>c) TEND: Nothing to add.</p> <p>d) TRANSFORM: Nothing to add.</p> <p>e) TREASURE: Bishop Stephen letter noted, Christina Volkmann doing the audit.</p>	<p>ACW</p> <p>CV</p>
7.	<p>Resourcing our ministry and mission</p> <p>a) Finance, no specific update, to be discussed at the next PCC.</p> <p>b) Buildings</p> <p>i. Quinquennial Works update</p> <ul style="list-style-type: none"> • Wall repairs completed. The south buttresses are in a worse condition than originally thought, need new stone rather than repair. Awaiting stone to arrive. Extra £2000 needed. <p>ii. Hospitality Unit and Font. 1 quote required for both to be done together. DAC approval received. Public notice to be posted but awaiting decision on toilet work as same contractor to be used.</p> <p>iii. Toilets in Vicar's Vestry and Farsi Tablet relocation– PW continuing to liaise with Architect to answer DAC questions and Historic England have been contacted. Await detail from Architect. Site visit is required with the contractors, meeting at the end of October to make decisions. Potential for grant from National Churches Trust.</p> <p>iv. Organ working party update: 1 contractor visiting in October and awaiting date for second visit.</p> <p>c) People – staff and volunteers – VD & SW to discuss bringing new people into the rotas, any suggestion of volunteers contact ACW.</p> <p>d) Communications</p> <p>i. New Facebook site, up and running.</p> <p>e) Operations, no update.</p> <p>f) Governance:</p> <p>i. Safeguarding – Note to book place on C2 training course.</p> <p>ii. Charity Commission, no update</p> <p>iii. GDPR, no update</p> <p>iv. Health and Safety, no update</p> <p>v. Conflict of interest policy, see attached, raise every meeting.</p>	<p>PW</p> <p>ACW</p> <p>ALL</p>
8.	<p>AOB</p> <p>a) Assembly Rooms Trust Charity proposal for PCC to become Managing Trustees, see papers from July meeting. Currently 1 Trustee (ACW). Proposal to become 'Assembly Rooms Trust Dedham' and PCC become trustees. There will be no monetary connection to the PCC. ACW has contacted Sheila and awaits response. <i>The trustee eligibility declaration form was signed by all in attendance.</i></p> <p>b) Proposal by Diocese to sell some of the Vicarage garden. Questions were raised about the previous investigation into whether the land could be bought for extension to churchyard. ACW to contact David Jewell for more information.</p>	<p>ACW</p>
9.	Date of next meeting, 19th November 2019, 7.30pm at the Vicarage	
10.	Prayer to finish	

