

\Dedham Parochial Church Council Minutes
Monday 22nd July 2019 at 7.30pm, Dedham Vicarage

In attendance:

Antony Wilson (ACW) Chair	Lynne Al Sad (LAS)	Vee Druitt (VD)
Christine Frost (CF)	John Reed (JR)	Gabbie Watson (GW)
Peter Wilson (PW)	Suzanne Woods (SW)	Charlotte Parker (CP)

David Druitt (DD) joined the meeting for Item 7, Finance Update

Agenda Item	Minutes	Action
1.	Prayers and bible reflection	
2.	Apologies for absence <ul style="list-style-type: none"> • None received 	
3.	Minutes of last meeting 21 st May 2019 <ul style="list-style-type: none"> • All agreed. Minutes of extraordinary meeting 9 th June 2019 <ul style="list-style-type: none"> • All agreed 	
4.	Matters arising from last meeting to review and action 21st May 2019 <ul style="list-style-type: none"> • 6d, minutes will be publicised on the website following this meeting. • 6e, ACW visited Beacon house and Van de Ruits, we currently give what is made in our bake sales. Any ideas for other fundraising would be appreciated. • Music and choir funds to be shared with Dedham Therapy Farm (around £400 each, £800 in total). 	<i>ALL</i>
5.	Standing Committee Business transacted since last PCC meeting <ul style="list-style-type: none"> • None discussed 	

<p>6.</p>	<p>Living out our ministry and mission, sharing encouragements, reviewing, looking ahead</p> <ul style="list-style-type: none"> • This is to be looked at in more detail at the joint meeting on 7th February. <ul style="list-style-type: none"> a) Tell – include mission initiatives, evangelism <ul style="list-style-type: none"> i. Positive summer events, were all different and worked well. The flower festival needs more sponsorship for the brochure, either as an ad or covering the cost of flowers. Any thoughts please let Vee know. ii. Support for Beacon House and van de Ruits, spoken about earlier (item 4). iii. Paragraph deleted iv. The mission weekend was really good with lots of positive feedback. Bishop Steven and Bishop Roger enjoyed their experiences with us. v. The confirmation at Wrabness was a delightful event. vi. ACW has invited Jonathan Aitken to talk/present to us on Sunday 8th December. b) Teach – include review of Sunday services, to be discussed in further detail in the Joint meeting in September. c) Tend – include review of pastoral care, no update. d) Transform, no update. e) Treasure – July plastic challenge, no update. 	<p>ALL</p>
<p>7.</p>	<p>Resourcing our ministry and mission</p> <ul style="list-style-type: none"> a) Finance <ul style="list-style-type: none"> i. Update (DD joined the meeting at this point) and gave a verbal report with the Q2 draft management accounts <ul style="list-style-type: none"> • Covenanted giving April to June is down against last year. A little worrying although it is possible that some people give occasional lumps of money rather than regular payments and these cannot be accounted for in any given period. • Uncovenanted giving has increased. • Investment income is zero because the amounts are shown against the fund it is actually within. • Fund balance/general fund (parish share), the overall figure is down £4000. The finance committee to look into this in more detail at their meeting in August and a 1-page summary will be sent to PCC members. DD to look into how the current position compares to the budget. • Services upkeep, DD to send a breakdown of what is within this category to PCC members. • ACW stated that we are in a better position this year than last year in terms of understanding where we are financially. • ACW is liaising with Simon Heron re contactless giving. ii. Hospitality Unit and Font costs, ACW stated the application has been completed. The hospitality unit is the priority. PW stated £14 to £18,000 has been budgeted and is reviewing previous quotations. A quote was obtained for moving the font which would cost around £5-7,000. It was decided this may be too much money just to move the font. 3 quotes have been requested for the hospitality unit and toilets and responses expected within the next 3 weeks. b) Buildings <ul style="list-style-type: none"> i. Quinquennial Works update 	<p>DD DD</p>

	<ul style="list-style-type: none"> • Path, has been done. • Gutters, a company has been in and cleaned the gutters and providing us with a quote to repair the damaged ones. • Repairing windows will be around £60-80,000. Further work to be done. • Churchyard walls have been repaired by Peter Gibbins, buttresses to be done in September. ii. Hospitality Unit and Font, PW has written to ask for an extension on the Essex Churches grant as this runs out in September. iii. Toilets in Vicar's Vestry and Farsi Tablet relocation– formal proposal needed, error, this has already been approved. PW has requested planning permission is requested. iv. Organ proposal and presentation from working party– see attached papers. The Organ working party attended the meeting and presented their work/project. 4 options were originally looked at and now left with two viable options which have been researched in more detail. Options of a digital replacement or a re-build of the existing pipe organ were put forward to the PCC. The working party were given support by the PCC to start exploring fund raising towards the re-build of the organ. To this end the working party asked for PCC approval to obtain two more quotes for re-building at a cost of around £1100. <i>Proposal: Spend up to £1200 on 2 quotes, proposed GW, seconded LAS, all in favour.</i> ACW asked the working party to return to the PCC in 6 months to present what work they have done and the plan of obtaining funds. ACW to check with Sara re the maintenance costs over the last two years. v. Benches in churchyard – see attached paper. Mike Atkins and Mark Venus have requested separate benches in memory of their late wives. No costs to PCC. <i>Proposed PW, seconded VD, all in favour.</i> vi. Possible filming of music video in church. ACW has met with those involved and heard the lyrics. Requested to film in the evenings over 2 dates, no cost to the church. Discussion was held around the style of video and dancers, also monetary donation that should be requested to use the church. The PCC agreed that subject to consultation with the wardens the filming could go ahead but a faculty would have to be submitted to the Diocese for their approval. <i>Proposed SW, seconded GW, all in favour.</i> vii. Reserving a grave space in the church – see attached paper. A wide ranging discussion was had. The conclusion - <i>Proposal: The Policy is that the PCC is NOT supportive of applications to reserve a space, proposed SW, seconded PW, all in favour.</i> viii. Application for Robinson permanent cross memorial in churchyard – see attached. Following a discussion exploring the pros and cons of allowing this memorial we decided to agreed to it, given that the family were not in a position to afford a stone memorial and that there were other wooden crosses in the churchyard. <i>Proposed SW, seconded VD, all in favour.</i> c) People – staff and volunteers – <i>include training opportunities here</i> d) Communications <ul style="list-style-type: none"> i. New Facebook site – up and running. 	<p>PW</p> <p>Organ working party</p> <p>ACW</p>
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8.	AOB <ul style="list-style-type: none">g) Jason Dearsley – PCC Appointed Foundation Governor. <i>Proposed GW, seconded JR, all in favour.</i>h) Assembly Rooms Trust Charity Proposal for PCC to become Managing Trustees- attached papers. To be discussed at the next meeting.	
9.	Date of next meeting <ul style="list-style-type: none">1. Sat 7th Sept at Duchy Barn, joint PCCs 9.30-12noon, focus values and vision2. 24th Sept 7.30pm	
10.	Payer	